



Advisory Committee

**MEETING MINUTES
Scituate Maritime Center
Thursday July 14, 2016
7:00 pm**

Committee Members Present: Jamie Gilmore, Lincoln Heinemen, Anthony Antonello, Frank Judge, Geoff Burns, Jerry Kelly, Sean DeLacy

Committee Members Absent: Mark Sandham, Mike Westort

The Meeting was called to order at by 7:05pm by Jamie Gilmore.

- 1.) Mr. Frank Judge was thanked for his many years of dedication to the committee including being past Chair of the committee. It was all agreed that his expertise and close attention to detail on behalf of our citizenry would be missed.
- 2.) Mr. David Capelle, former chair of Capital Planning Committee, was indicated to have been appointed to the committee for the next year ahead as Frank's replacement.
- 3.) FY 2016 Line Item Transfers were discussed and approved as detailed below:
 - To: Town Clerk Salaries From: Town Clerk Support services, \$2,200 (Additional payroll costs associated with the special state senate primary and election to fill Senator Hedlunds vacated seat
 - To: Fire Dept. Repairs/Maint/Equipment From: Fire Dept Regular salaries, \$27,000 (Part 2 of STM 04/2016 moved \$20,000 from expense to payroll and this would reverse that action and transfer \$7,000 more from payroll to expenses. The transfer would cover repairs to Rescue 2 and Engine 3 (\$6,482.78) and the Town's share of the FEMA grant for the new self-contained breathing apparatus (\$19,769.66).
 - To: General Liability & Property Insurance From: Fire Dept. Regular salaries \$2,500 (Medical costs for injured on duty fire personnel received after July 1st but for injuries sustained in FY 2016).
 - To: Widows Walk Expenses From: Facilities Public Buildings \$11,500 (Widows Walk has been under a spending freeze since January but the mild winter and exceptional weather allowed an early opening and demand for merchandise that exceeded expectations requiring additional funding. Revenues have exceeded the FY16 projection by over \$18,000 with several days still left to be reported. Unfortunately, there is no mechanism to apply the additional revenue to the costs.).TOTAL Transfers approved unanimously: \$43,200
- 4.) James Gilmore was reelected as next year's Committee Chair and Lincoln Heinemen was reelected as Vice Chair.
- 5.) Meeting was adjourned at 7:45 pm.

Respectfully Submitted: Jamie Gilmore, Committee Chair